



## SAMPLING APPROVAL REQUEST & LIABILITY WAIVER

All food and non-alcoholic beverage samples brought into the Orange County Convention Center must have written approval from Centerplate prior to the event and adhere to the following guidelines:

· A company/organization may only distribute samples of food and non-alcoholic beverage products, that the company/organization produces or sells in its normal day-to-day operations. Samples may only be distributed in such quantities that are reasonable with regard to the purpose of promoting the merchandise.

- **Food samples are limited to three (3) ounce portions.**
- **Beverage samples are limited to four (4) ounce portions.**

Approval of sampling arrangements to the sampling company/organization will be provided in writing.

Show Name:		Company Name:	
Contact Person			
Telephone		Cell Phone	
Email address:			
Address			
Company Website:			

Is company manufacturer or distributor of the products to be sampled?	Yes	No
If not, please describe how the sampling is related to the show:		

In the space below, please list the items requested to be brought in:

ITEM	Dates of sampling	QUANTITY	UNIT

**WAIVER OF LIABILITY:**

The above company and its representatives releases CENTERPLATE from any and all liability arising from the production, distribution and consumption of any of the food or beverage products that they prepare and serve to their staff or the public in conjunction with this event. The above company further agrees to be responsible for any and all legal fees resulting from any legal actions that result from said food and beverage product brought in, their preparation, service, consumption & disposition.

I have read and understand the above:

Signed: \_\_\_\_\_

Printed name: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

**If approval and a waiver charge is required, a contract will be created by your Centerplate Catering Sales Representative**

**Return to:**

Centerplate, Orange County Convention Center, PO Box 691509, Orlando, FL 32869-1509  
 Email: [alecia.gallina@centerplate.com](mailto:alecia.gallina@centerplate.com), P: 407-685-5939, F: 407-685-9859